

Cleaner / Janitor – Part-Time

Schedule: 20 hours per week

Location: Rotating between assigned SEPP properties

Job Summary:

The Cleaner/Janitor is responsible for maintaining the cleanliness and appearance of assigned buildings and common areas. This part-time position requires approximately 20 hours per week, with duties rotating between assigned properties.

Essential Duties & Responsibilities:

- Clean and maintain common areas, hallways, lobbies, offices, restrooms, and other assigned areas.
- Sweep, mop, vacuum, dust, and sanitize surfaces.
- Empty trash and recycling receptacles.
- Clean windows, doors, fixtures, and other building surfaces as needed.
- Replenish restroom and cleaning supplies.
- Report maintenance, safety, or repair issues to the appropriate supervisor.
- Follow established cleaning procedures and safety guidelines.
- Maintain cleaning supplies and equipment in an organized manner.

Qualifications:

- Minimum **one year of cleaning/janitorial experience** preferred.
- Ability to work independently and follow instructions.
- Ability to safely use basic cleaning equipment and products.
- Ability to lift and carry cleaning supplies and equipment as required.
- Reliable transportation and the ability to travel between assigned buildings.
- Professional and courteous when interacting with residents, staff, and visitors.